San Diego State University  
School of Nursing  

CNSA Meeting Minutes  

Date: August 25, 2009
Place: Skills Lab-AH 2132
Time: 12:07

Attendance: Kutris Lukina, Betty Chikwelu, Kimmy Vaughan, Sheridan Gnile, Kelly Bowker, Kaley Ferreira, Michelle Babst, Professor Joan Hall, Jullica Aquino, Parisa Stoops, Rashida Mentrie-Maurer, Brianne Goulart

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| President: Rashida Mentrie-Maurer | New business | - Explained how the day would flow. Each group would have a leader. Group leaders could get a pinwheel, for students to recognize us. Light breakfast: muffins, Danish, juice, coffee and bagels. Costco trip. Betty volunteered to shop. Kurtis brought up the point about getting food for the volunteers also. Professor Hall agreed that they really deserve an extra treat. Rashida volunteered to get the coffee at Einstein’s. Jamba Juice will also be donating smoothie’s (~ 100) for everyone including volunteers.  
- Also need a bouquet for Dr. Todero and Betty to purchase.  
- Meet at 7:00 AM in the AH courtyard and do a quick run through.  
- Need to get name tags. With corresponding colors with their group color. Asked Parisa to purchase.  
- Estimate for the next semester and how much fundraising will be brought in. Especially as it is related to Convention and how we can all go to convention  
- We should all understand that we can all think of ideas on how to fundraise over the upcoming year.  
- Presenting that we do partial coverage for state convention.  
- We should cut the food budget. Might want to carpool or fly but we need to decide  
- For National convention. Food is $400-500 and then $1,000 for the weekend per room. Will be about $2400/person. We will definitely need to cut some costs for state to accommodate for National Convention. Basically we need to work at fundraising. Important to have an accurate inventory to
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| Office Hours          | - find out how much NSO costs us and how much we will need for next semester.  
                        - Rashida asked a vote to have everyone pay for his or her own travel and food. Parissa seconded it for 4 nays and 5 yes’s  
                        - Further discussion the vote was tabled until more data was available about the budget.  
                        - Calendar was passed around so that the board members could fill it out and sign up for the days they wanted to work in the office. |
| Website               | - Set up a way for merchandise to be sold on the Internet. Maybe set up a Paypal account. Need further information.                                                                                     |
| CHHS Rep position     | - We need to appoint someone. CHHS will meet bi weekly on Tuesday for 2 hours. Exact meeting time is undecided. Difficulty finding anyone to commit as the meeting time is unknown. Will discuss when meeting dates and times are firm. |
| New Meetings          | - At 8 am on Thursdays is the time when everyone is available.                                                                                                                                          |
| Vice President:       | **Kaley Feerreira**                                                                                                                                                                                    |
| NSO                   | - Rashida offered to go to the dollar store to get pinwheels for the group leaders.  
                        - Asked about any suggestions for the buddy program to make it better for next semester.  
                        - Email BOD, or set up frequently asked questions, Kurtis said maybe go to a class and introduce ourselves  
                        - Set up semester reps for first semester when we go visit the classroom  
                        - Important to have semester reps who are involved with CNSA to carry forth the messages. |
| Secretary:            | **Brianne Goulart**                                                                                                                                                                                   |
| Updates               | - Website need to work with Diane Chavez. Must have Prof Hall’s approval before Diane will post anything.                                                                                             |
| **Treasurer:** Parisa Stoops | **Reimbursement Forms** | - Want to move bulletin board to Adams Humanities, Media Lab—need to follow up on logistics and if any cost is involved
- Asked about calendar and everyone getting emails the day before most said no, so will have to investigate that

**Goals** |  | - Fill them out and give them to Parisa so you can get your money back. Per AS guidelines receipt must accompany the request.
- Wants everyone to go to State & National convention so will work with fundraising.

| **Fundraisers:** Michelle Babst Jellica Aquino | **NSO** | - Jellica said we are getting a free cardiology stethoscope and we will be raffling an extra blue stethoscope. We need raffle tickets and check at storage
- Asked if we were getting rid of storage unit and Rashida said we will be getting our office space in Azte. Center. Will bring supplies for NSO to the skills lab. Need to assess the size of the office, amount of items to store before giving up the storage area. Other considerations: cost of storage area and alternative suggestions

**Storage** |  | - Voting on new sweatshirt design: if like word “nurse” should be on the hood upside down when it is down or right side up when the hood is down?
- Rashida seconded the vote there were 9 yes’s and 3 no’s for the Nurse logo to be upside down when the hood is down.
- Will let Embroidery Company know decision.

**Sweatshirts** |  | - Ideas:
- One option a discount card. $10 card and maybe do a restaurant like boathouse and buy one get one free. Or could get a card for multiple places
- We could volunteer at Petco and get money for the organization
- Also maybe at Barnes and Noble and if they mention CNSA we get percentage of the profits
- Carwash
- Rubios on campus
- Have kickball tournaments and have them pay to get in; 50/50raffle and the winner gets half of the pot
- Raffle off Kaplan NCLEX review coupons

**Fundraising** |  |
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<th>Role</th>
<th>Updates/Permission Required</th>
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<tr>
<td>Community Health Director: Maci Gayaldo</td>
<td>No Updates</td>
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<tr>
<td>CNSA Recruiter: Betty Chikwelu</td>
<td>Membership</td>
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<td>Program committee: Molly Cocking</td>
<td>No Updates</td>
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<td>CHHS liaison:</td>
<td>No Updates</td>
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<tr>
<td>Legislative Director: Sheridan Gnile</td>
<td>Updates                                      Voter registration week, September 21-25th wants new ideas on how to get more registered voters</td>
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| BTN Director: Kurtis Lukina, Kimberly Vaughn | Update                                      - Promoting image of nursing, always having a positive image.  
- Sent out emails to schools to set up trips to schools. Anyone have contacts at schools?  
- Benefits and Wellness Fair on Tuesday, September 15th from 11-2 for the faculty/staff. Set up for weights and blood pressures, heights and set up a BMI chart. Kutis & Kimmy to work with Prof Hall. If interested in working at faire contact Kutis or Kimmy. |
| Vital Signs Editor: Kelly Bowker          | Update                                      - Asked about the budget for VS. Suggested printing only 100 issues of the first issue the semester. NA d psot others online.  
- First issue of VS is finished. Ask about students who want to place personal ads about apartments, dove ads. Classifieds about jobs at hospitals. Need to discuss costs of adds. |
| Faculty Advisor: Professor Hall           | NSO                                           - Always be respectful of the School of Nursing and when answering questions. You represent the SON whether it be NOS, WCC, or at tconvention.  
- Health science expo at Balboa Park on Saturday, April 3rd, 2010. Come up with an interactive exhibit. Last year their theme was “Lub Dub” everything to do with the heart. Will discuss further ideas and implementation of the project. Will need everyone involved as there were 50,000 visitors last spring! |
| White Coat Ceremony | - Sunday, October 11th from 2:00-4:00pm. Board members are expected to participate. Usually meet at 1:00pm AL for assignments. |
| N499 | - Leadership U, get college credit for being an active board member. Designed from the NSNA guidelines for Leadership U. Check the syllabus and complete the N499 application form, if interested. Any questions, contact Prof Hall |
| Motion to adjourn the meeting by 2:10pm |  |
| Brianne Goulart, Secretary |  |