

### Comprehensive Evidence-Based Change Project Timeline

Phase	December Graduation	May Graduation
Phase I: Site selection and identification of a project <b>Register for 3 units – N798</b> <b>Complete Intent Form and submit to Graduate Advisor</b>	Beginning of Spring Semester prior to the December of planned graduation. Deadline: March 1	Beginning of Fall Semester prior to the May of planned graduation. Deadline: October 1
Phase II: Proposal development and approval	Deadline: April 1	Deadline: November 1
Phase III: Project Completion <b>Register for 3 units – N798</b>	October 15	March 15
Phase IV: Report Completion	October 15*	March 15*
Phase V: Presentation	Between November 1 and 15*	Between April 1 and 15*
Phase VI. Evaluation	1) Between November 1 and 15 2) Students who must undertake revisions are subject to the deadlines for the next graduation date. In this case, the student would revert to the May graduation deadlines. Students who must undertake major revisions, must submit an intent form within 2 weeks following notification of not passing the project.	1) Between April 1 and 15 2) Students who must undertake revisions are subject to the deadlines for the next graduation date. In this case, the student would revert to the December graduation deadlines. Students who must undertake major revisions, must submit an intent form within 2 weeks following notification of not passing the project.
Approximate Grade Due Date for Graduation (give grades to Graduate Advisor)	November 15	April 17

\*Above dates are approximate based upon institutional deadlines for graduation. **Students must negotiate exact deadlines** for Phase IV Report Completion and Phase V Presentation with the Faculty Advisor and Institutional Sponsor.

Approved by GPC 4/11/06