

**SAN DIEGO STATE  
UNIVERSITY**

**SCHOOL OF NURSING**

**SCHOOL NURSE  
CREDENTIAL PROGRAM**

**S T U D E N T H A N D B O O K**

**2007-2008**

## Table of Contents

|   |       |
|---|-------|
| Introduction _____  | 3     |
| Admission to the School Nurse Credential Program _____            | 3     |
| History of the School of Nursing _____                            | 4     |
| Accreditation _____   | 5     |
| School of Nursing Mission Statement _____                         | 5     |
| Conceptual Framework _____  | 5     |
| Introduction to Standards for SNS program _____                   | 7     |
| Standards of Care _____   | 7     |
| Standards of Professional Performance _____                       | 8     |
| General Information _____   | 8     |
| Administration _____  | 8     |
| Concentration Chairs _____  | 8     |
| Advisors _____  | 8     |
| School of Nursing Staff _____                                     | 9     |
| University Offices _____  | 9     |
| Sources of Information _____                                      | 9     |
| Financial Aid _____   | 9     |
| Graduate Assistants and Traineeships _____                        | 10    |
| Health Services _____   | 10    |
| Health Requirements _____   | 10    |
| RN License and CPR Certification _____                            | 10    |
| Professional Liability and Malpractice Insurance _____            | 10    |
| Criminal Waiver Form _____  | 10    |
| School of Nursing Media Lab _____                                 | 10    |
| Student Advising _____  | 11    |
| Part-time Status _____  | 11    |
| Application to the MSN Program _____                              | 11    |
| Public Health Nursing Certificate _____                           | 11    |
| Commencement _____  | 11    |
| Change of Name, Address & Phone Number _____                      | 11    |
| Channels of Communication _____                                   | 11    |
| Suggestions for Program or Policy Changes _____                   | 12    |
| Transfer of Units From Other Universities _____                   | 12    |
| Registering for Classes Through Open University _____             | 12    |
| Intra system Concurrent Enrollment _____                          | 12    |
| Admission Policy for Non-BSN Prepared Applicants _____            | 12    |
| Admission Policy for Applicants Applying From Non-NLN or Non-CCNE |       |
| Accredited Programs _____   | 13    |
| Policy on Health Care, Malpractice and CPR _____                  | 13    |
| Waiver for Course Work _____                                      | 13    |
| Repetition of Courses for Conditional Students _____              | 13    |
| Completing the Process for the Clear Credential _____             | 13-14 |
| Appendix _____  | 15    |
| Program of Study _____  | 16    |
| Health Requirements _____   | 17    |
| Health Clearance Form _____                                       | 18    |
| Criminal Waiver Form _____  | 19    |
| Notice of Intent to Attend Graduation _____                       | 20    |

## **INTRODUCTION**

This credential handbook is intended to provide information specifically for graduate students enrolling in the School Nurse Credential Program at San Diego State University School of Nursing (SDSU). Information presented in this handbook is a supplement to the SDSU *Graduate Bulletin*. Students are individually responsible for the information found in the *Graduate Bulletin* and may purchase it at the University Bookstore or access it online through the school of nursing (<http://nursing.sdsu.edu/>) or SDSU WEB site ([www.sdsu.edu](http://www.sdsu.edu)) .

Current announcements, policies, scholarships and program information are posted on the Credential Student Bulletin Board in the School of Nursing (outside media lab) or may be accessed at <http://nursing.sdsu.edu>. Frequent review of this site is essential in order to remain informed of current changes and announcements.

## **ADMISSION TO THE THE SCHOOL NURSE CREDENTIAL PROGRAM**

Students are advised to pay meticulous attention to the steps for obtaining a School Nurse Services Credential and to file the appropriate documents when indicated so as not to delay progression and completion of the academic requisites for the Clear Credential in School Nurse Services. A comparison of the school nurse credential and the MSN option appears in the Appendix.

## **CONDITIONAL STATUS**

- ◆ Conditional status indicates that a student did not satisfy all admission requirements to the School of Nursing and, therefore, was admitted in “conditional” graduate standing.
- ◆ The student is responsible for clearing all deficiencies resulting in conditional status by the deadline date (specified at the time of admission). Once deficiencies are cleared, the student must notify the School Nurse Services Credential Advisor who will submit a “Change of Status” form for “classified” admission standing.
- ◆ Students must petition to repeat courses for credit for which they received less than a grade of B-.

## **CLASSIFIED STATUS**

Classified status indicates that all School of Nursing admission criteria were met.

*The faculty wishes you well in your pursuit of your  
school nurse credential.  
We look forward to sharing the spirit of professional  
commitment and collegiality.*

Students who are admitted into the credential only program will see that they have “Undeclared” as their major. This does not mean that you were not accepted or that you do not really have a major. It is the way the system lists students who are in a credential program only and are not pursuing a degree.

## **HISTORY OF THE SCHOOL OF NURSING**

Organized in 1903, the San Diego County Hospital School of Nursing enrolled its first class of ten nursing students. In 1906, four of those students graduated as trained nurses.

**1920:** The nursing program was enriched to include affiliations with other hospitals that provide all available types of nursing experience. The Visiting Nurse affiliation was started in 1937.

**1953:** The School of Nursing was established as a baccalaureate program.

**1979:** The School of Nursing assumed responsibility for the post-baccalaureate program leading to the Health Services Credential.

**1982:** The School opened the Master of Science degree program in Community Health Nursing and Nursing Systems Administration.

**1985:** The Master’s Program was expanded to include the Critical Care Nurse Specialist Concentration.

**1992:** The Community Health Nursing Concentration added a specialization in School Nursing.

**1994:** A joint program was established with the University of California, San Diego (UCSD) to prepare students as Family Nurse Practitioners.

**1995:** A joint program was established with UCSD to prepare students as nurse midwives and OB-GYN nurse practitioners.

**1996:** The Critical Care Nurse Specialist Concentration was changed to Advanced Practice Nursing of Adults and the Elderly to prepare students as adult-geriatric nurse practitioners and clinical nurse specialists in acute or critical care.

**2003:** The Family Nurse Practitioner Program was closed and the nurse midwifery/ OB-GYN nurse practitioner program was moved to the SDSU campus.

## **ACCREDITATION**

The School of Nursing has maintained accreditation by the California Board of Registered Nursing (BRN) since its inception. The School also received continuing National League for Nursing accreditation until 2001 at which time it changed accrediting agencies to the Commission of Collegiate Nursing Education (CCNE). The School of Nursing was most recently accredited by CCNE in 2006. The School Nurse Credential Program is accredited by the California Commission on Teacher Credentialing.

## **SCHOOL OF NURSING MISSION STATEMENT**

The primary mission of the School of Nursing is to provide students with a high quality professional education in nursing. The undergraduate program prepares students for beginning level professional practice. The graduate program in nursing prepares professional nurses for advanced leadership roles.

Nursing is a dynamic and rapidly evolving profession. The faculty is committed to improving nursing worldwide through the education of students and faculty from other countries, as well as the United States. The School of Nursing recognizes its important role in the advancement and dissemination of new knowledge. To this end, the School of Nursing (1) maintains an ongoing involvement in the community of nursing and (2) collaborates with others in the community to provide health care and educational opportunities.

The educational environment in a professional school provides individuals with the opportunity to:

1. develop their personal and professional competencies
2. enhance a sense of responsibility and accountability to the client, the community, the profession, and
3. pursue high standards of health care.

Both undergraduate and graduate programs seek to provide a sound educational experience that will develop the students' professional knowledge base for clinical practice, independent critical inquiry, advanced study, and research to further the advancement of knowledge and enhancement of clinical practice.

## **CONCEPTUAL FRAMEWORK**

The conceptual framework adopted by the School of Nursing identifies five concepts: person, environment, stress-adaptation, health, and the nursing process.

Each PERSON is a unique, integrated biopsychosocial system. Each individual is responsive to basic human needs and to changes in the environment and is capable of growth and change over the entire life span.

The basic orientation of the School of Nursing to the nature of the person is humanistic, as illustrated by belief in the unique needs, value and adaptive potential for growth and change throughout life inherent in each individual. As an integrated biopsychosocial being, each person experiences basic human needs which are unique in their expression.

The ENVIRONMENT is a dynamic system composed of social and physical characteristics.

The ENVIRONMENT influences and is influenced by individuals, families, and groups. Factors in the environment include patterns of relationships, organization structures of health care delivery systems and the cultural and physical influences in society as a whole.

The needs of clients in their interaction with the health care delivery system determine the effectiveness of that system. Each person brings to this interaction a unique pattern of being, influenced by heredity, development, lifestyle, culture and experiences. The environment is shaped by these influences as well as by the social forces in the society as a whole. The patterns of variables influencing each person's capacity to adapt to the stressors presented, determine the specific point on the health/illness continuum at which the person functions at a given point in time. Change is continual as interaction with the environment occurs; therefore, adaptive capacities to respond to stress must be developed.

STRESS ADAPTATION is a dynamic process of responding to stress evoked by a variety of stressors.

STRESS ADAPTATION is an individual's or system's method of interacting with environmental, physiological, psychological and sociocultural stressors. Exposure to these stressors requires successful adaptation for optimal functioning. Adaptive and maladaptive responses determine an individual's health status and a system's effectiveness.

HEALTH is a dynamic state resulting from the adaptive relationship between the person and the environment.

HEALTH, as a dynamic state in the human life cycle is dependent on the capacity of persons to use resources to meet needs and adapt to stressors. Inherent in this definition of health are three major components: the dynamic nature of health, the concept of health as a continuum, and the attainment and maintenance of health.

The DYNAMIC NATURE OF HEALTH is established by the attempts of the person to adapt to the shifting patterns of the stressors that influence health status. Resulting changes in health status require health care delivery at preventive, supportive and restorative levels. Preventive health care aims to prevent a potential stressor from influencing the client; supportive care enhances the client's adaptive responses in the presence of existing stressors; restorative care assists in developing new or reestablishing former adaptive responses to enable the client to adapt to residual effects of stressors.

The concept of HEALTH is viewed on a continuum. Since the optimal state of health is individually determined and not definable in terms applicable to all people, the continuum allows for consideration of how adaptively the person is functioning in spite of a health stressor. Health in a positive sense is seen as the capacity of the person to maintain a balance through the optimum use of resources in order to achieve maximum potential.

THE ATTAINMENT AND MAINTENANCE OF HEALTH requires effective resource utilization by the person. This may encompass the use of personal resources and/or

resources available in the environment. Nursing interventions are one of these resources. The goal of the nurse is to collaborate with clients to attain health adaptation to the myriad of stressors in the environment.

NURSING PROCESS is a problem-solving inferential process whereby the nurse uses deliberate, critical and systematic analysis of a client's needs to determine nursing interventions. The nursing process includes four components: assessment, planning, implementation, and evaluation.

The practice of professional nursing in its many roles is operationalized through the NURSING PROCESS. It is through the application of the nursing process that contact is made between the practitioner of nursing, the health care delivery system, and the client of nursing. This contact focuses on the health status, needs, and potential of the client. A central goal of nursing is to influence the variables that determine health status in such a way as to assist the client to use adaptive potential to meet these health needs, and promote positive change in health status. For the individual professional nurse, this goal may be accomplished through direct contact with the client(s) or through indirect means such as research or action to improve health care delivery, but the focus remains on the health of the client.

## **INTRODUCTION TO THE STANDARDS FOR THE SCHOOL NURSE SERVICES CREDENTIAL PROGRAM**

Standards are authoritative statements by which the nursing profession describes the responsibilities for which its practitioners are accountable. Standards provide direction for professional nursing practice and a framework for the evaluation of practice. Standards also define the nursing profession's accountability to the public and the client outcomes for which nurses are responsible. The Standards of Care describe a competent level of nursing care for all nurses, regardless of practice setting. Standards of Professional Performance describe a competent level of behavior in the professional role. The following Standards are from the National Association of School Nurses and are integrated into the school nurse services credential curriculum.

### **Standards of Care**

1. **Assessment:** The School Nurse collects client data.
2. **Diagnosis:** The School Nurse analyzes assessment data for nursing diagnoses.
3. **Outcome Identification:** The School Nurse specifies expected outcomes.
4. **Planning:** The School Nurse plans care with outcome specific interventions.
5. **Implementation:** The School Nurse implements interventions in the care plan.
6. **Evaluation:** The School Nurse evaluates outcome achievement progress.

### **Standards of Professional Performance**

1. **Quality of Care:** The School Nurse systematically evaluates quality and effectiveness of school nursing practice.
2. **Performance Appraisal:** The School Nurse self-evaluates practice using professional standards and relevant statutes, regulations, and policies.
3. **Education:** The School Nurse acquires and maintains current knowledge and competency in school nursing practice.

4. **Collegiality:** The School Nurse interacts with and contributes to the professional development of peers and school personnel as colleagues.
5. **Ethics:** The School Nurse's decisions and actions are determined in an ethical manner.
6. **Collaboration:** The School Nurse collaborates with the student, family, school staff, community, and other providers in providing student care.
7. **Research:** The School Nurse promotes use of research findings in school nursing practice.
8. **Resource Utilization:** The School Nurse considers factors related to safety, effectiveness, and cost when planning and delivering care.
9. **Communication:** The School Nurse uses effective written, verbal, and nonverbal skills communication skills.
10. **Program Management:** The School Nurse manages school health services.
11. **Health Education:** The School Nurse assists students, families, the school staff, and community to achieve optimal levels of wellness through appropriately designed and delivered health education.

## GENERAL INFORMATION

*(for faculty information and phone numbers see the College of Health and Human Services web site: ([www.chhs.sdsu.edu](http://www.chhs.sdsu.edu)) or the telephone directory at SDSU's web site: ([www.sdsu.edu](http://www.sdsu.edu)))*

## ADMINISTRATION

Dr. Marilyn Newhoff, Dean, College of Health and Human Services  
Dr. Catherine Todero, Director, School of Nursing  
Dr. Linda Robinson, Associate Director of Academic Programs

## CONCENTRATION CHAIRS

Dr. Lorraine Fitzsimmons, Chair, Advanced Practice Nursing of Adults and Elderly Concentration, Ph: 619-594-2761, email: [lfitzsim@mail.sdsu.edu](mailto:lfitzsim@mail.sdsu.edu)  
Dr. Jan Stichler, Chair, Nursing Systems Administration  
Ph: 619-594-2769, e-mail: [stichler@mail.sdsu.edu](mailto:stichler@mail.sdsu.edu)

## ADVISORS

Prof. Judy Blackford, School Nurse Credential Advisor, HT-66  
Ph: 619-594-3426 e-mail: [sncadvisor@mail.sdsu.edu](mailto:sncadvisor@mail.sdsu.edu)  
For appointments please call 619-594-2540

Dr. Charlie Nicodemus, Student Services Advisor, HT-52  
Ph: 619-594-2540, e-mail: [sonug@mail.sdsu.edu](mailto:sonug@mail.sdsu.edu)

## SCHOOL OF NURSING STAFF

**School of Nursing Front Office, HT-58**  
619-594-2540, [nursing@mail.sdsu.edu](mailto:nursing@mail.sdsu.edu)

Ms. Rosemarie Busalacchi, Administrative Support Coordinator, HT 58  
Ms. Elena Jarin, Administrative Support Assistant, HT 58,  
Ph: 619-594-1021, e-mail: [mjarin@mail.sdsu.edu](mailto:mjarin@mail.sdsu.edu), HT 58  
Ms. Theresa Lanzarotto, Front Desk Administrative Assistant  
Ph: 619-594-2540, e-mail: [tlanzaro@mail.sdsu.edu](mailto:tlanzaro@mail.sdsu.edu)  
Ms. Diane Chavez, Instructional Support Assistant, HT 70  
Ph: 619-594-6266, e-mail: [dchavez@mail.sdsu.edu](mailto:dchavez@mail.sdsu.edu)  
Ms. Joanne Ling, Student Services Professional  
(Admissions Coordinator for undergraduate), HT 58,  
Ph: 619-594-6399, e-mail: [jljling@mail.sdsu.edu](mailto:jljling@mail.sdsu.edu)

## UNIVERSITY OFFICES

**Credential Office, Ms Helen Duffy, Credentials Analyst**  
BAM 259, Ph: 594-5964, e-mail: [credentials@mail.sdsu.edu](mailto:credentials@mail.sdsu.edu)

Graduate Admissions, SS 1520, Ph: 619-594-0884  
Graduate and Research Affairs, CH 3320, Ph: 619-594-5213  
Thesis Review Service, CH 3320, Ph: 619-594-4165

## SOURCES OF INFORMATION

The *Graduate Bulletin*, and *General Catalog*, are available on the SON Web site (<http://nursing.sdsu.edu>) or the SDSU Web site ([www.sdsu.edu](http://www.sdsu.edu)), and are also available for purchase at the campus bookstore.

The **Class Schedule** is published prior to the opening of each semester and may be accessed through the SON Web site (<http://nursing.sdsu.edu>) or the SDSU Web site (<http://www.sdsu.edu/schedule.html>). Changes in the schedule will be posted outside the School of Nursing Office (Hardy Tower, room 58).

Students are responsible for meeting the requirements of the University for completing the credential courses as identified in the *Graduate Bulletin* and for initiating necessary forms for successful progression through the program.

## FINANCIAL AID

Limited financial aid is available through government student loans, college work-study programs and state university grants. The majority of financial aid opportunities are limited to students holding classified graduate status. Information about financial aid programs, eligibility requirements and application deadlines may be obtained from the Financial Aid Office located in the Student Services Building, room 3605. The phone number is 619-594-6323. *The Guide to Financial Aid* may be accessed at <http://www.sa.sdsu.edu/fao/intro.html>

## **GRADUATE ASSISTANTS AND TRAINEESHIPS**

Qualified graduate students may apply for assistantships through the School of Nursing Office. Professional Nurse Traineeships are available for full-time students and part-time students who meet specific requirements. Traineeship applications may be obtained from the School of Nursing Office at the beginning of the semester.

## **HEALTH SERVICES**

Regularly enrolled SDSU students have prepaid a health fee that entitles them to basic medical services. Pharmacy, laboratory and x-ray services are available. Some services require a minimal fee. Location: corner of Campanile Drive and Hardy Avenue; Ph: 619-594-5281; Web: [www.shs.sdsu.edu](http://www.shs.sdsu.edu)

## **HEALTH REQUIREMENTS (See Appendix)**

All students are required to have a physical upon entrance to the program. A current PPD is required upon entrance and must be updated yearly. All immunizations must be up-to-date including MMR, Td, Polio, Varicella, and Hepatitis B series. It is recommended that everyone living in San Diego receive the Hepatitis A series. It is also highly recommended that you receive annual flu shots while in the program. You must take documentation of your vaccinations to SDSU Student Health Services office upon admission to the program. Many of these vaccines are available free of charge to students. See above for contact information and location.

## **RN LICENSE AND CPR CERTIFICATION**

All students must have a current copy of their RN license in their file in the school of nursing office. You may fax a copy and request that it be put in your file. **It is your responsibility to keep a current copy in your file as long as you are enrolled as a student in the program.**

You must have current CPR certification from the American Heart Association "Healthcare Provider" course or from the American Red Cross "Professional Rescuer" course. No other courses will be accepted. **A copy of your CPR certification must be provided to the School of Nursing Office for your folder. It is your responsibility to keep a current copy in your folder throughout your program.**

## **CRIMINAL WAIVER FORM (See Appendix)**

*You will be required to sign a criminal waiver form (see appendix) and have fingerprints on file. You need to list where your fingerprints are on file for our records. If you do not have your fingerprints on file see the appendix for ways this can be done before you start your field experience in any school or go to any clinical site such as a hospital (for pediatric physical assessment).*

## **SCHOOL OF NURSING MEDIA LAB**

Located in HT 70, a state-of-the-art multimedia resource center is available to students. Services include, but are not limited to: word processing, e-mail, internet access, video editing and taping, digital photography, scanning, etc.

## **STUDENT ADVISING**

Academic advising is available through the Credential Advisor. Appointments may be made through the School of Nursing Office (Ph: 619-594-2540). It is strongly recommended that you schedule advising appointments at least yearly.

## **PART-TIME STATUS**

Courses and requirements for part-time students are the same as those required for full-time students. *Since all courses are not offered every semester, part-time students are advised to make an appointment with the advisor. Courses “expire” seven years after being completed and then must be retaken unless the student gets a waiver.*

*Therefore, all requirements for the credential must be completed within seven years.*

## **APPLICATION TO THE MSN PROGRAM**

Students enrolled in the school nurse credential program may apply for admission to the master's degree program at the time of starting the school nurse credential classes or once they are admitted to the program. If you are interested in matriculating into the graduate program please make an appointment with the graduate advisor as soon as possible to discuss admission requirements such as taking the GRE. Admission requirements may also be viewed on the School of Nursing Web page at <http://nursing.sdsu.edu>

## **PUBLIC HEALTH NURSING CERTIFICATE**

Applicants wishing to apply for a Public Health Nursing Certificate through the State of California should discuss the recommended procedure with the Community Health Nursing Concentration Chair.

## **COMMENCEMENT**

San Diego State University has one commencement ceremony in May of each year for all students who have completed their undergraduate or graduate degrees or completed the requirements for their school nurse credential during the previous Summer, Fall or Spring semesters. Students in the credential only program are eligible to attend commencement and have their names listed in the program. If you are also working toward a master's degree and have not finished the requirements for that degree you may walk twice (once the year you finish your credential requirements, and once the year you finish your master's). Please complete the form in the appendix of this handbook and turn it in to the credential advisor no later than April 1 if you plan to attend graduation.

## **CHANGE OF NAME, ADDRESS, OR PHONE NUMBER**

Please notify the School Nurse Credential Advisor, the School of Nursing Office and the Registrar's Office of any changes.

## **CHANNELS OF COMMUNICATION**

Students needing to resolve a problem within a course should make the appropriate contacts as specified below. If the problem cannot be resolved at one level, the student should proceed to the next level.

1. First, discuss the problem with the instructor.
2. If unresolved, make an appointment with the Credential Advisor.
3. If unresolved, make an appointment with the Director of the School of Nursing.
4. If unresolved, make an appointment with the Dean, College of Health and Human Services.
5. Finally, consult the University's Ombudsman if the above channels have failed to resolve the problem.

## **SUGGESTIONS FOR PROGRAM OR POLICY CHANGES**

Suggestions should be channeled to the Graduate Program Committee (GPC) through: (1) the School Nurse Credential Advisor or (2) the GPC Chairperson.

## **TRANSFER OF UNITS FROM OTHER UNIVERSITIES**

For the credential only option, no more than **12 units** may be taken through **Open University and/or transferred** into the program from other universities. The student may be required to submit documentation (e.g., course syllabi) for transfer courses so that this coursework may be evaluated for equivalency to SDSU courses. Any course completed more than seven years prior to the date on which all requirements for the degree are completed cannot be used to satisfy the unit requirements of the official program of study. Make an appointment with the School Nurse Credential Advisor to discuss transfer units (see *University Graduate Bulletin* for more details).

## **REGISTERING FOR CLASSES THROUGH OPEN UNIVERSITY**

Students may enroll in classes through SDSU's Open University before admission into the credential program. Forms may be picked up from the College of Extended Studies at 5250 Campanile Drive, San Diego State University, San Diego, CA 92182-1919. The registration office is open Monday – Thursday 9:00 am to 7:00 pm, Friday 9:00 am to 5:00 pm and Saturday 8:00 am to Noon. After matriculation, registration in Open University courses requires special permission (please see the Credential Advisor).

## **POLICIES AND PROCEDURES FOR INTRASYSTEM CONCURRENT ENROLLMENT**

Students who have completed at least one term at the home campus (SDSU) as a matriculated student may opt to take a class at another California State University for concurrent enrollment without having to apply for admission to that University. The procedure for applying for Concurrent Enrollment is in Appendix D.

## **SCHOOL OF NURSING POLICIES**

### **ADMISSION POLICY FOR REGISTERED NURSES WITH BACCALAUREATE DEGREES IN NON-NURSING DISCIPLINES INTO THE SCHOOL NURSE CREDENTIAL PROGRAM**

An applicant to the School Nurse Credential Program who is a registered nurse and holds a baccalaureate degree in a related field other than nursing must demonstrate competency in \*N414 (Undergraduate Community Health Nursing) by one of the following methods:

1. Satisfactory completion of the course  
*or*
2. Satisfactory completion of comparable courses at other academic institutions.

Upon completion of these undergraduate deficiencies and after having met the prerequisites and criteria for admission to the program, the individual may then initiate a request to be reviewed for admission to the school nurse credential program with classified status.

*\*Must be completed prior to eligibility for acceptance into the credential program.*

### **ADMISSION POLICY FOR APPLICANTS WHO GRADUATED FROM PROGRAMS WHICH WERE NOT ACCREDITED BY THE NATIONAL LEAGUE FOR NURSING (NLN) OR COMMISSION ON COLLEGIATE NURSING EDUCATION (CCNE)**

An applicant to the Credential Program who is a registered nurse and holds a degree from a non-NLN or non-CCNE accredited program must request a waiver from existing admission requirements. Students who do not meet admission criteria will be considered on an individual basis. Students should submit a request for waiver and supporting documents to the Credential Advisor for consideration.

### **CREDENTIAL STUDENT POLICY ON HEALTH CARE, and CPR CERTIFICATION**

Applicants to the Credential Program in Nursing must adhere to the School of Nursing Guidelines for health screening, immunizations, malpractice insurance and biannual CPR certification. Appropriate documents must be submitted for verification. It is your responsibility to be sure that your file in the school of nursing office stays current.

### **WAIVER FOR COURSE WORK**

All applications for waiver of existing requirements for course work in concentration courses shall be referred to the Credential Advisor. The Credential Advisor will consider the recommendation of a waiver upon receipt of a letter of request from the student. The student should provide justification for the request and supporting documents to assist faculty in making their decision. If a waiver is granted, the student should consult with the advisor to determine acceptable alternatives for achieving the required number of units for the Program of Study.

### **REPETITION OF COURSES FOR CONDITIONAL AND POST-BACCALAUREATE STUDENTS**

Students in conditional or post-baccalaureate status may not repeat courses for credit for which they received less than a grade of "B minus."

### **COMPLETING THE PROCESS FOR THE CLEAR CREDENTIAL**

Students who are in the last semester of course work for the credential are now ready to start the application process to apply for their clear credential. You must first get an application packet from the Credential office in Business Administration, Room 259. The office is open Monday through Friday from 10:00 am – 4:30 pm. The phone number is 619-594-5964, fax: 619-594-1657 and e-mail: [credentials@mail.sdsu.edu](mailto:credentials@mail.sdsu.edu).

The next step is to arrange an "Exit Interview" with the School Nurse Credential Advisor to review all of your coursework and complete a "Program Clearance Form". All of your grades must be posted in the SDSU system before this form can be completed. The original of this form goes with your credential application and a copy will go in your file. To apply for the credential you must be able to prove that you have been working as a school nurse the equivalent of 2 full years. Part-time work to equal to 2 full-time years is acceptable.

**If your temporary credential will expire before you complete the requirements you need, you must first go to your school district and request an extension.** You will usually need a letter from the School Nurse Credential Advisor stating why you have not finished the requirements within the 5 year timeline and when you plan to be finished. If you have completed the coursework but just need to have the 2 years of full time work,

talk to the credential office. You may want to file for your credential and then send in the documentation that proves you have worked for 2 years.

For more information you may go to the State Web site: [www.ctc.ca.gov](http://www.ctc.ca.gov) or e-mail questions to [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov), or call 1-888-921-2682.

# **APPENDIX**

**SAN DIEGO STATE UNIVERSITY**  
**School of Nursing**

**PROGRAM OF STUDY**

Effective 2007/08AY

Fall Year One: N670 School Nurse Management (3U)  
N601 Assessment of the Child and Adolescent (4U)

Spring Year One: N672 Primary Health Care (3U)  
CSP600/L Introduction to Counseling (3U)

Fall Year Two: N630 Community Health Nursing (3U)  
N631 School Nurse Practicum (3U)

Spring Year Two: SPED 500\*\* Human Exceptionality (3U)  
N674 Health Education (3U)

\*\*\*Audiometry (3U) (online as offered)

**Total = 28 Units for School Nurse Credential**

\*\* SPED 500 currently offered Spring, Summer, and Fall semesters at SDSU

\*\*\* HSCI 374 CSU San Bernardino gives college credit for this online course.  
Contact Cindy Levin [clevin@csusb.edu](mailto:clevin@csusb.edu) for more information

**MAY ELECT MASTER'S DEGREE OPTION**

Fall Year Three: N604A Theoretical and Research Bases of Nursing (3U)  
N684 Nursing Informatics (3U)

Spring Year Three: N604B Theoretical and Research Bases of Nursing (3U)  
N608 Nursing in the Health Care System (3U)  
N730 Advanced Community Health Nursing (3U)

Fall Year Four: N798/799 Capstone Project (3U)

**Total = 46 Units for Community Health Master's degree**

## Compliance Requirements/Background Check

SDSU, School of Nursing health requirements may be completed by your personal health care provider or Student Health Services. Low cost physical exams, laboratory work and immunizations are available through SDSU Health Services. *Before you will be allowed to attend clinical classes, the following requirements must be completed and documentation provided to Student Health Services:*

1. A physical exam must be completed by your health care provider or through Student Health Services. The Health Clearance Form is to be completed by your health care provider at the time of your physical and returned to Student Health Services. If you have had a physical within the past year, you must provide documentation of such.
2. SDSU Medical History Form is to be completed by the student and returned to Student Health Services.
3. Medical documentation of childhood immunizations or illness: Measles, Mumps and Rubella (MMR); Polio series; Diphtheria, Pertussis, Tetanus (DPT); and/or Tetanus/Diphtheria (Td). If unable to provide this information, you are required to begin the necessary immunizations immediately!
4. Hepatitis B series. Upon entrance to the School of Nursing, you must have the first in a series of three immunizations followed by a Hepatitis B Titer.
5. Documentation of PPD (TB) skin test, Rubella and Varicella Titres (antibody levels).

Note: All health and immunization documentation must be forwarded to:

Tessy Reese, LVN  
Immunization Clinic  
SDSU Student Health Services  
5500 Campanile Drive  
San Diego, CA 92182-4701  
Phone: (619) 594-7339 FAX: (619) 594-7469

SDSU School of Nursing also requires the following:

1. CPR certification must be current. Acceptable CPR certifications are from the American Heart Association "Healthcare Provider" course or the from the American Red Cross "Professional Rescuer" course. **No other courses will be accepted.** A copy of your current CPR card must be provided to the School of Nursing Office. **CPR's must be renewed yearly** while in the School of Nursing.

[\(Nursing Student Requirements Chart\)](#)

**Further Compliance information for the School of Nursing including a required Background Check and Drug Screen can be found at:**

<http://nursing.sdsu.edu/compliance.php>

**SAN DIEGO STATE UNIVERSITY  
COLLEGE OF HEALTH AND HUMAN SERVICES  
SCHOOL OF NURSING**

**HEALTH CLEARANCE FORM**

Name \_\_\_\_\_ Red ID # \_\_\_\_\_

\_\_\_\_\_ I certify that I have performed a routine physical exam and find that the above individual has no health conditions that would limit the applicant's ability to function in nursing.

\_\_\_\_\_ I have performed a routine physical exam and find that the above applicant has the following health conditions that may/would limit his/her ability to function in nursing.

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Primary Health Provider \_\_\_\_\_ Date \_\_\_\_\_

**San Diego State University  
School of Nursing**

**Criminal Waiver Form**

The State of California requires all candidates for this credential to answer the following question:

Have you ever been convicted of a criminal offense in this or any other state?

Yes \_\_\_\_\_

No \_\_\_\_\_

**If yes, please explain:**

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**Please indicate where your fingerprints were taken and who has them on file:**

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Date: \_\_\_\_\_

\_\_\_\_\_  
**Printed Name of Candidate**

\_\_\_\_\_  
**Candidate's Signature**

\_\_\_\_\_

School Nurse Credential Advisor

SAN DIEGO STATE UNIVERSITY  
SCHOOL OF NURSING

NOTICE OF INTENT TO ATTEND GRADUATION

The College of Health and Human Services would like to recognize you for the work you have done to complete the requirements for your School Nurse Services Credential. In order to reserve enough space at the graduation ceremony and to be sure your name is listed in the program, it is important for you to **complete this form and turn it in by April 1** to the school nurse credential advisor, Professor Judy Blackford

**If you are applying to graduate with your MSN, you do not need to submit this form.**

Name of Student: \_\_\_\_\_

Date of Completion of Credential Requirements: \_\_\_\_\_

Date of Exit Interview: \_\_\_\_\_

**I plan to attend graduation from SDSU in May, \_\_\_\_\_.**